The Goods Receipted System is used to improve speed and accuracy for receiving deliveries of goods into the warehouse.

It is a system based on the existing Blue Echidna Picking System module, with supported Android based mobile phones used as handsets, linked via Bluetooth to supported handheld scanners.

The Benefits

The new system aims to improve the working practices by making the receipt of goods:

- Simpler
- Faster
- More accurate

The system will improve accuracy of checking goods received by introducing barcode scanning.

Blue Echidna, through its seamless integration with MYOB EXO, will automate the process of updating EXO, which is currently a time consuming task.

Blue Echidna will update the information in EXO as soon as the goods are checked into the warehouse instead of several days or weeks later.

Where required, Blue Echidna Goods Receipted can record a mandatory end of shelf life date for all goods. This will improve the quality of items held in the warehouse and reduce the risk of short life products unknowingly being received and accepted.

Overview of current system

Currently when goods are received into the warehouse, they will arrive with some form of delivery note. The warehouse staff will check the received goods against the delivery note to confirm that the goods received correctly match what the supplier is saying they have delivered. Note that at this stage, it is often the case that no check is made to ensure that the items were ever ordered!

As soon as the goods have been checked off, it is likely they will be placed on shelves within the warehouse. Again, usually, no consistent check is made to ensure that goods received have a suitable lifespan.

Once the delivery note information has been checked off, it is passed to Administration to enter into MYOB EXO or the ERP system. This is a time consuming process for a number of reasons.

First, the sequence that items are listed on a delivery note will almost certainly not match the sequence they appear on the purchase order.

Secondly, it is quite likely that the order received will not fully meet the requirements of the purchase order (e.g. some goods may not have been supplied).

Thirdly, it is possible the supplier will have supplied goods that were never ordered, either due to error or potentially opportunism attempting to sell more product.

Due to the unpleasant nature of resolving these issues, there is a tendency for the job to be put off, meaning that the data in MYOB EXO is not always correct.

In order to simplify the MYOB EXO data entry, what typically happens is that instead of updating the existing purchase order to show what has been filled, the process is to delete the original purchase order and then create a new purchase order that exactly matches the delivery note.

This obviously makes entering the information much simpler. Any goods originally ordered that were not delivered are then added to a new purchase order. Obviously, if goods were delivered that were never ordered, they will now appear to have been ordered as they will be on the newly created purchase order.

Blue Echidna Goods Receipted Process Flow

Using Blue Echidna Goods Receipted module, your new warehouse work process flow will be as follows:

1. Goods arrive in the warehouse complete with delivery note.

2. The warehouse staff will find the purchase order reference off the delivery note and scan it, or key it into the handset.

3. The handset will bring up all the purchase order details on screen. This will show all items ordered, with quantities, in a manner similar to the existing Blue Echidna Picking Module.

4. The warehouse staff will "pick" the received items. I.e. they scan the barcodes of items received. They have the option to enter quantities manually or to scan all items individually.

5. The warehouse staff will also be required to enter the expiry date (end of shelf life date) for each item, if it is flagged as a requirement in EXO. The first time a particular stock item is scanned, they will have to enter the expiry date.

6. When all received items have been scanned, the "submit" button is pressed and the information is seamlessly transferred to the MYOB EXO database as a goods receipt.

7. The MYOB EXO database tables are updated to insert new entries for goods received and to update purchase order details. The required database table updates have been structured to comply with all accounting requirements and to respect the integrity of the MYOB EXO system.

8. The Inwards Goods Costing is still to be completed in EXO. There are no changes to the current process of inward goods costing. As is the usual process stock levels within MYOB EXO are not updated until after the costing has been completed.

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9. This means that the Blue Echidna user does not need to be concerned with updating stock levels. This will happen automatically when the MYOB EXO admin user has performed the costings.
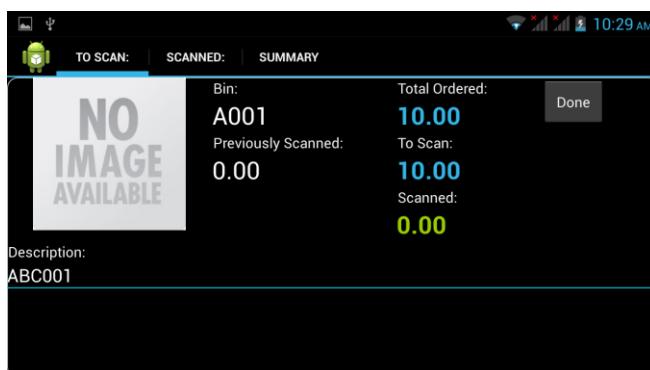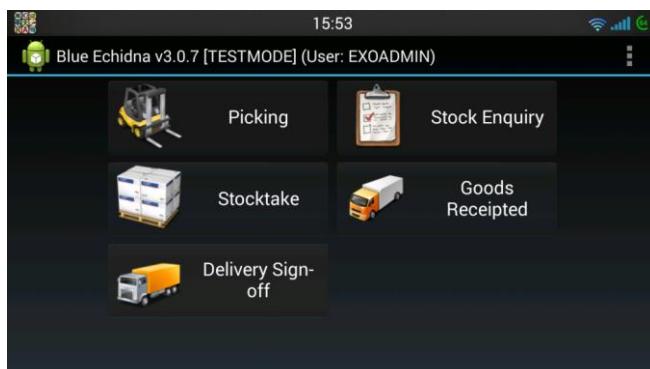
Other Blue Echidna Modules

- Goods Receipted
- Picking
- Stocktake
- Stock Management
- Delivery Sign-Off
- Works Orders
- Jobs
- Multi Bin

Where to from here?

If you would like to learn more about the Blue Echidna – Good Receipted System, please do not hesitate to get in contact.

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